

## Clients Transport Information Form

Page 1 of 1

Company Name:	
Delivery Address:	
Contact Person:	
Contact Number:	
Email Address:	
Mobile Number:	
Opening / Closing Hours for Delivery:	
Preferred Delivery Time	
Office Hours (If Different to your delivery hours)	
Who is your back-up contact if you are away?	
What is their contact Number?	
What is their email address?	
Do you require Paperwork on Delivery?	YES
Do you require delivery alert to be sent?	YES

### Full Container Deliveries

Do you require a <b>Side-Loader</b> or a <b>Standard</b> truck to deliver your container?	<b>SIDE-LOADER</b>
If you have selected Side-Loader which way would the container doors need to face. <b>Side-Loader</b> deliveries can only drop the container to the drivers side of the vehicle	<b>DOORS CAB</b>
Will you require Keys Freight & Logistics to unpack and delivery your cargo loose?	<b>YES</b>
Will your staff Live Unload the container while the truck waits? Live Unloads are where our driver will be required to deliver your container and wait until you have unloaded it so that they can take it away that day.	<b>YES</b>
If Yes, Will you need to hire Outside Staff?	<b>YES</b>

### Air & LCL Shipments

Do you have a Forklift?	<b>NO</b>
What is your forklifts capacity?	
If no, will you require a tail lift truck?	<b>NO</b>
Will you require the Driver to hand Unload?	<b>NO</b>
Does your company have Exchange Chep Pallets	<b>NO</b>

\*\* Please Note Side-loader deliveries allocate a maximum of 30mins to have the container dropped

\*\* Please Note Standard deliveries allocate a maximum of 1 hour to have the container unpacked

\*\*Please Note: If your container doors are required to be a specific way and the wharf has positioned opposite to this, then extra costs will apply to have the container swapped around from its original position.